

# **Petersburg Regional Local Human Rights Committee Meeting Minutes**

**May 14, 2014**

**Committee Members Present:**

Mr. Michael Nichols, LHRC Member/Chair  
Mr. Norman Stone, LHRC Member  
Ms. Isabel Vartanian, LHRC Member  
Mr. Steven Watkins, LHRC Member/Secretary

**Committee Members Absent:**

Ms. Kathy Tierney, LHRC Member/Vice Chair

**Affiliate Members (Group B) Present:**

Mr. Lola Shodeinde, Amazings Grace, LLC, LHRC Affiliate  
Ms. Wilma Mullins, DBS Family Services, Inc., LHRC Affiliate  
Ms. Kristina Derderian, YEA, LLC, LHRC Affiliate  
Ms. Margaret Gwynn, A & C Alternative Care, LLC, LHRC Affiliate  
Ms. Erica Riley, We Care Residential, LLC, LHRC Affiliate  
Ms. Kim Lindblad, SYS of Va., Inc., LHRC Affiliate  
Ms. Fatima Smith, New Journey Family Services, LHRC Affiliate  
Mr. Marlon Lancaster, Balanced Minds, LHRC Affiliate  
Ms. Janeska Jefferson, Balanced Minds, LHRC Affiliate  
Ms. Pattie Murphy, Ridge Place Family Services, LHRC Affiliate  
Dr. Anthony Duncan, Total Wellness Centers, Inc., LHRC Affiliate  
Ms. Tamika Lynch, TAG Services, LHRC Affiliate

**Affiliate Members (Group B) Absent:**

Mr. Rudolph Ford, Jr., SOAR, LLC, LHRC Affiliate  
Mr. Chad Chappell, C & N Family Services, LLC, LHRC Affiliate

**Affiliate Members (Group A) Present:**

Ms. Latasha Flood, Life Enhancement Services, LHRC Affiliate  
Ms. Shari Nesby, B & W Supportive Counseling Group, LLC, LHRC Affiliate  
Ms. Shani Peebles-Johnson, United Family Services, LHRC Affiliate

**Others Present:**

Ms. Carrie Flowers, Human Rights Advocate, Office of Human Rights  
Mr. Stephen Crawford, LHRC Member Applicant

**I. Call to Order**

- a) Mr. Nichols called the meeting to order at 2:39pm. Mr. Watkins made a motion;  
Mr. Stone seconded the motion and the meeting began. Introductions were made.

## **II. Approval of the Minutes**

- a) The committee reviewed the minutes from the February, 2014 meeting. Ms. Vartanian motioned to approve the minutes as written; Mr. Stone seconded the motion. Motion carried.

## **III. Public Comments**

No public comments were made.

## **IV. New Business**

- a) Ms. Wilma Mullins of DBS Family Services requested to add In-home Support Services to the array of services they already provide. DBHDS and the SHRC have received the request. This service will be offered in Hanover, Henrico, and Chesterfield Counties. Clients will be over 18 years of age and crisis response will not be included as part of the service. Employment qualifications for the In-Home Support Specialists include a high school diploma with two years experience working with this specific population. Mr. Stone motioned to approve the affiliation of the new service; Ms. Vartanian seconded the motion. Motion carried.
- b) Balanced Minds requested to add outpatient counseling to the array of services already approved in Chesterfield and Henrico Counties. The agency has been seeing non-Medicaid clients in their outpatient services; will seek to obtain approval for Medicaid service delivery (outpatient counseling services) by meeting with DBHDS this Friday. Mr. Watkins motioned to approve the affiliation of the new service; Mr. Stone seconded. Motion carried.
- c) Life Enhancement Services requested to add Intensive In-Home Counseling to their array of services. Currently they provide MHSB and Crisis Stabilization services. The service will be put in place for families wherein there is risk that child may have to leave the home due to their behavior and/or mental health issues. The service will be available for children ages 5 to 20 years. Qualified Mental Health Professionals (QMHPs) will be employed to do the work. All QMHPs will be supervised by an Licensed Mental Health Professional. Emporia, Colonial Heights, Dinwiddie, Hopewell, Prince George, Sussex, Greensville, and Petersburg are the areas identified as being those wherein the service will be provided. Ms. Vartanian motioned to accept affiliation of Life Enhancement's new service to the committee; Mr. Stone seconded. Motion carried.

## **V. Old Business**

- a) The committee members reviewed the transportation policy for Balanced Minds.
- b) Ms. Lindblad will update the roster of fees paid by the different affiliates and will report next meeting on those who remain delinquent.

## **VI. Affiliate Reports**

- Y.E.A., LLC
  - Amazings Grace
  - DBS Family Services
  - A & C Alternative Care
  - We Care Residential
  - Specialized Youth Services, Inc.
  - New Journey Family Services
  - Balanced Minds
  - Ridge Place Family Services
  - Total Wellness Centers
  - TAG Services
  - United Family Services (Group A Affiliate)
- a) *Reminder to Affiliates: you are required to forward Program Reports (on the newest quarterly report format) to your Affiliate Liaison (Ms. Lindblad) regardless of whether or not your attendance is required at the scheduled meeting. (Group A attends the August, 2014 meeting.) Meeting attendance or failure to provide a written report may result in a citation from DBHDS.*
  - b) *Ms. Vartanian motioned to accept the reports; Mr. Stone seconded the motion. Motion carried.*

## **VII. Advocate's Report**

Ms. Carrie Flowers provided two handouts to the affiliates. One document explained the expectation that Affiliates only submit CHRIS quarterly reports if they have reportable complaints /allegations during that quarter. The second document was distributed by the state Office of Human Rights that explains the Restrictions on Freedoms of Everyday life. Ms. Flowers also recognized Mr. Mike Nichols, Mr. Steven Watkins, and Mr. Norman Stone for their service to the committee; their terms expire at the end of June 2014. Mr. Crawford attended this meeting for the purpose of

his being interviewed for one of the vacant spots left open by the aforementioned departing members. Ms. Flowers shared that there is also a LHRC candidate in Colonial Heights for whom transportation would be required (if he/she is approved). Affiliates agreed this detail could be worked out, if he/she is approved to be a member. Ms. Flowers indicated she will forward to affiliates information regarding the eligibility criteria, so affiliates can more aggressively seek additional prospective members.

#### **VIII. Closed Session**

Committee members interviewed Mr. Stephen Crawford; he is seeking appointment to one of the upcoming Committee Member vacancies. Mr. Crawford indicated he has a family member who is Intellectually Disabled (ID) and therefore he has a special interest in the rights of these individuals. In June 2014, the SHRC will review Mr. Crawford's application and the local committee's decision.

#### **IX. Other Business**

a) Additional 2014 meetings will occur as follows: August 13, 2014 (Group A), and November 12, 2014 (Group B). Meetings in 2015 will occur as follows: February 11, 2015 (Group A), May 13, 2015 (Group B), August 12, 2015 (Group A), November 11, 2015 (Group B).

<b>b) Reporting Period</b>	<b>Reports to Kim by</b>	<b>Meeting Date</b>
4/1/14 – 6/30/14	5/10/14	8/13/14 (Group A attends meeting)
7/1/14 – 9/30/14	10/10/14	11/12/14 (Group B attends meeting)
10/1/14 – 12/31/2014	1/10/15	2/11/15 (Group A attends meeting)
1/1/15 – 3/31/2014	4/10/15	5/13/15 (Group B attends meeting)

#### **X. Adjournment**

Mr. Nichols motioned to adjourn the meeting; Ms. Vartanian seconded the motion. Motion carried. The PR-LHRC meeting was adjourned at 4:19pm.

6/27/14; kml